



# WORLD PSYCHIATRIC ASSOCIATION

Advance Psychiatry and Mental Health Across the World

## EXPRESSION OF INTEREST FOR WPA REGIONAL OR THEMATIC CONGRESS 2023-2026

### TYPE OF CONGRESS

Please tick the appropriate box indicating the type of Congress and your region.

	Europe	Asia/Oceania	The Americas	Africa / Middle East
WPA Regional Congress				
WPA Thematic Congress				

### CONTACT DETAILS

Name of Member Society /

Association or other WPA component: \_\_\_\_\_

Name of President: \_\_\_\_\_

Title: \_\_\_\_\_

Postal address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Contact Person:  
(if different from President) \_\_\_\_\_

Title: \_\_\_\_\_

Postal address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_



## 15. WPA Financial Requirements

- For Regional and Thematic congresses, the WPA will charge a fee to the local organizing group, 50% of which will need to be paid eight weeks prior to the Congress. This fee covers the WPA 's contribution to the Congress, including access to renowned speakers, general advice on organizing the scientific programme and the use of WPA channels to market and disseminate information about the Congress. The exact amount will be mutually agreed at the contract stage. This WPA fee should also appear in the proposed budget.
- The WPA shall assume no financial responsibility and shall not cover any loss incurred by the local organizers including the PCO in the organization, implementation, proceeds, and results of the WPA Congresses.
- The WPA will require a preliminary budget from the Host organizing Society / group for the proposed Congress showing projections for income and expenses.
- The WPA generally organizes its Executive Committee at all World, Regional and Thematic Congresses, so the expenses related to these meetings need to be covered in the budget in addition to a WPA fee if holding of an EC meeting is agreed.
- Any surplus, if any, after the Congress will be divided between the WPA and the Member Society
- /organizing group. This will be mutually agreed at the contract stage, and may include the PCO in sharing the surplus as agreed by the WPA and the Member Society/organizing group.

***Please tick the box to indicate that you agree with all of these***

***conditions:***

Signature:

Date of submission:

***Please complete and return this form to the [wpasecretariat@wpanet.org](mailto:wpasecretariat@wpanet.org)***

## Appendix 1 - Professional Congress Organizer (PCO)

***Please provide details of any relevant experience you have had in organizing international Scientific Meetings.***

- Name of PCO (if your preference is other than WPA's core or recommended PCO).
- Details of PCO's contact person with addresses & phone number.
- Please attach a short profile of the PCO showing relevant experience in organising national, regional & international conferences.

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